

Policy title	Student Code of Conduct Ngā Tikanga Whanonga Ākonga
Policy area	Academic / Culture & Employment
Policy available for Students – YES/NO	Yes
Policy detail	The Learning Connexion’s goal is to establish and nurture sustainable creativity. As our learners, we encourage you to explore, take risks, and embrace mistakes - key steps for growth and change. At the same time, we are committed to providing a safe environment for your creative journey, guided by the values of Te Tiriti o Waitangi (The Treaty of Waitangi), Aotearoa New Zealand’s founding document. As such, we aim to provide our learners with a culture of care, respect and support (manaakitanga), a sense of belonging (whanaungatanga), and the experience of partnership and inclusivity (kotahitanga). We are committed to being responsible and respectful guardians of the TLC community, culture and environment (kaitiakitanga). In turn, your responsibility as learners is to look after yourself, others, and the environment - as outlined in our School Agreement. This Student Code of Conduct builds on these principles, providing clear guidelines around expectations and responsibilities, to ensure the safety and wellbeing of the TLC community. EXPECTATIONS & RESPONSIBILITIES YOU CAN EXPECT: ● To be treated with fairness, respect and dignity ● Your differences to be accepted and valued ● Others to respect the environment and your physical and intellectual property ● Freedom from any form of discrimination, harassment, violence and bullying ● To have a safe, clean and healthy learning environment ● Your personal information to be managed appropriately ● Policies and regulations that are accessible ● Any concerns or complaints to be taken seriously ● To be provided with regular, constructive feedback and fair assessment ● Access to appropriate and sufficient learning spaces and resources ● Access to services that support student learning and your wellbeing ● The Learning Connexion to meet the requirements set out under the Education (Pastoral Code of Tertiary and International Learners) Code of Practice 2021 IT IS YOUR RESPONSIBILITY TO: ● Treat others with fairness, respect and dignity ● Value diversity and inclusion, respecting the rights of ALL members of our community ● Respect the environment and the physical and intellectual property of others

- Not cause physical or mental harm to any other person, either by something you do, or something that you fail to do
- Not consume or be under the influence of drugs or alcohol while on TLC premises
- Keep campus buildings and grounds smoke-free and vape-free
- Follow health and safety guidelines to ensure the wellbeing of yourself and others
- Provide information to TLC that is accurate and not misleading
- Maintain the privacy of any confidential information you may have access to
- Actively participate in your own learning
- Uphold The Learning Connexion's reputation, acting with integrity and cooperation

WHEN EXPECTATIONS AND RESPONSIBILITIES ARE NOT UPHELD

IF YOU DON'T MEET YOUR RESPONSIBILITIES

If you do not uphold your responsibilities, you can expect there to be consequences deemed equal to the behaviour. This may include a formal caution, drawing up of a behavioural contract, enrolment restrictions, suspension pending investigation, or cancellation of enrolment. Any such decisions will not be made lightly and will depend on factors such as the level of disruption or damage committed and whether it is a single or repeated offence.

Should you feel that such an outcome is unfair, you have the right to appeal the decision as outlined in the **Student Complaints Policy & Procedure** which can be found on our website:

<https://www.tlc.ac.nz/current-students/student-services/complaints-procedure/>

IF YOU HAVE BEEN UNFAIRLY TREATED

If you feel that you have been unfairly treated in any way, it's important that you speak up about it. Please refer to our **Student Complaints Policy & Procedure** for further information about how to express your concern. This can be found on our website:

<https://www.tlc.ac.nz/current-students/student-services/complaints-procedure/>

PROVIDING SUPPORT

Alternatively, you may also contact TLC's Culture & Employment (C&E) team directly for advice and support. You can reach out to them via email at: cultureandemployment@tlc.ac.nz. We take all concerns and complaints seriously and follow protocols to ensure that they are dealt with transparently and fairly.

Related Policies	https://www.tlc.ac.nz/current-students/student-services/complaints-procedure/
Date Created	May 2025
Review Dates	
Next review date	May 2026
Links	